



Spring 2027

Hanyang University ERICA

Exchange Student Program Nomination Guide

Important Dates



Spring 2027

All times are KST

Stage	Period / Date
Nomination Period (by coordinators)	October 1, 2026, 00:00 – October 15, 2026, 23:59
Online Application (by students)	After receiving the application instructions through October 31, 2026
Certificate of Admission (CoA) Issuance	From late December 2026
Semester Dates	March 2–June 22, 2027

ERICA OIA emails application instructions to eligible nominees from October 15, 2026.

CoA issuance requires ERICA OIA to receive and verify all required original documents.

Exchange Student Nomination



HANYANG UNIVERSITY ERICA

Spring 2027

Submitted by

Home University
Coordinator

Submission Method

Hanyang University
Online Nomination System

Email nominations are NOT accepted.

Submit every student through the system, even if you have already emailed the details.

Spring 2027 only. Nominations for future semesters are not yet open.

Current HYU students extending their stay do not need a new nomination. Contact us for instructions.

Qualifications



Official Nomination

Nominate each student through Hanyang's online system.
Email nominations are not accepted.

At Least 1 Semester

Confirm one completed semester by nomination, with an official transcript showing final grades.

Cumulative GPA: 60%

Confirm a minimum of 60% on your home grading scale in the nomination form.

Grading Scale		Minimum Requirement
Lowest	Highest	
0	4.5	2.7
0	4.0	2.4
0	100	60
0	20	12
0	10	6
5	1	2.6
6	1	3

For scales starting at 0, meet or exceed the score shown. When 1 is best, be at or below it.
The home university's grading system takes precedence over conversion tables.

Ineligible nominees will not receive an application email.

Language Requirements



Check minimum proficiency of English or Korean before nomination.

English
CEFR B2

Korean
TOPIK Level 3

Accepted English Test Scores

Test	Min. score
IELTS	5.5
TOEIC	785
TOEFL iBT (0–120 scale)	72
TOEFL iBT (1–6 scale)	4
TOEFL ITP	543
Cambridge English	170

Before You Nominate

Case	Coordinator Check
1 Official Test Score	Verify that the score meets the English or Korean minimum.
2 Home University Certification	Confirm proficiency and sign the Language Proficiency Form.
3 Exemption*	Check whether the nominee qualifies for an exemption below.

* Exemptions: Korean citizens, or students at universities in the US, Canada (except Quebec), UK, Australia, Ireland or New Zealand.

Nomination Details & Next Steps



HANYANG UNIVERSITY ERICA

Nomination details must exactly match the student's application.

Before Nomination

Confirm the Study Plan

Confirm the student's personal details and study plan. Share the nomination details before the student applies.

If Details Change

Update the Nomination

The home university must make the changes. Updated nomination details will also appear on the student's application page.

After you submit the nomination

1 Nomination Review

ERICA OIA checks the nominee's eligibility.

2 Application Instructions

ERICA OIA emails eligible students from October 15, 2026.

3 Application by Students

Each nominee applies separately by October 31, 2026.

01. Access & Log in



HANYANG UNIVERSITY ERICA

University Account

Use the institutional account provided by ERICA OIA.

Your university's ID and password are in the nomination email.

On-line Application

ID

PASSWORD

LOGIN

[Open Nomination Portal](#)

Click to Open

Contact ERICA OIA

ericaincoming@hanyang.ac.kr

02. My Account



Open My Account to update your password and coordinator information.

My Account

1. Personal Information

Country				
Institution Name				
New Password				
Repeat Password				
	Staff Name	Email ID	Phone NO.	Name of Office
Exchange Inbound				
Exchange Outbound				
Short Program Outbound				
Mailing Address				
Save & Submit back				

Change Password

Change the assigned password immediately.

Update Contact Details

Update Exchange Outbound and the Mailing Address.

Save & Submit

Click Save & Submit after making changes.

Keep this account for future nominations. Transfer it to the next coordinator when staff change.

03. My Nomination



1 Year & Semester
2027 Spring Semester

2 Search
Click Search

3 Nominate Now
Open a New Form

My Nomination

Year Semester :

> Nominate List

Date	Student information									
	Last Name	First Name	Date of Birth	Email	Study Level	Year of Study	Study Period	Program Eligibility	Campus	college
No inquired data or no data available.										

Always click Search after setting Year & Semester.

04. Student Details & Submission



Nomination

Last Name

First Name

Date of Birth

Email

*Please note that the email will be the ID for the student's online application and all the important notes will be sent to this email so please enter an email address which is frequently used by the student.

Campus Selection

☐ Seoul Campus

☒ ERICA Campus

☐ Colleges in Seoul Campus: https://www.hanyang.ac.kr/web/eng/s_college_department-info?

☐ Colleges in Erica Camus: https://www.hanyang.ac.kr/web/eng/e_college_department-info?

Study Level

☐ Bachelor(Undergraduate)

☐ Master(Graduate)

*(Hanyang's undergraduate is 4-year program and graduate is 2 years.)

Year of Study at HYU

year

College

-----No List-----

Study Period

☐ One Semester

☐ Two Semester

Indicate specifically

Spring Semester

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Spring Semester

*Please indicate the semester/year when your student will be studying at Hanyang.

CGPA

The student has achieved 60% of CGPA or higher based on the grading system of home university.

☐ Yes

☐ No

*Please check if the nominee is applying for the SESP Scholarship Program (Only for ERICA Nominees).

SESP Scholarship Application

☐ Yes

☐ No

☐ Not Applicable (Seoul Campus Nominee)

Submit

Cancel

Student Name

Do NOT use diacritic marks:
č, å, ü, ñ, etc.

Student Email

Use the student's active email.

Only this email will be activated
for the student's online application.

Before you Submit

Confirm the study plan.

Check the campus, study period
and semester with the student.

Submit & Confirm

Complete all fields, then click Submit.
Confirm that the student appears in the My Nomination list.

Exchange Quota



HANYANG UNIVERSITY ERICA

Your nomination quota is determined by the student exchange agreement.

One Academic Year runs from Fall to the following Spring.

Academic Year 2026–2027

Fall 2026 + Spring 2027

Academic Year 2027–2028

Fall 2027 + Spring 2028

An allocation of **2 semester spots** or **1 year spot** per Academic Year means:

2 semester spots



2 students × 1 semester each

OR

1 year spot



1 student × 2 consecutive semesters

Both options use the same annual allocation: 2 semester spots.

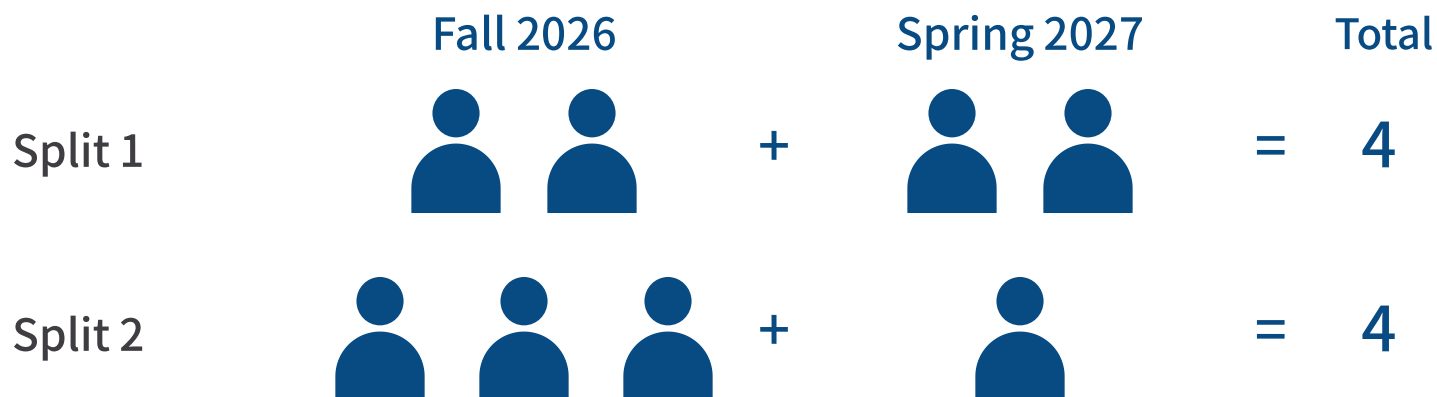
Nomination Quota: Examples



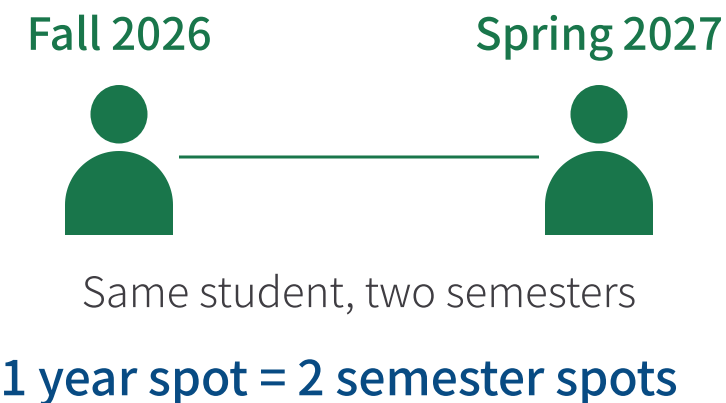
Example: 4 semester spots for Academic Year 2026–2027

Academic Year 2026–2027: Fall 2026 + Spring 2027

One-semester students



Full-year student



For Spring 2027, deduct Fall 2026 usage and Spring spots reserved for continuing full-year students from the annual quota before nominating new students.

For additional spots, contact ERICA OIA before nominating.

For nomination inquiries, email ericaincoming@hanyang.ac.kr.